

**SOCIETY OF INTEGRATED COASTAL MANAGEMENT (SICOM)
MINISTRY OF ENVIRONMENT AND FORESTS
GOVERNMENT OF INDIA**

A. Advertisement No. 1 HR/2017 – SICOM

Ministry of Environment and Forests is implementing the World Bank assisted Integrated Coastal Management (ICZM) project through the Society of Integrated Coastal Management (SICOM). SICOM is the National Project Management Unit of the ICZM project. SICOM is located in Delhi and operating in all the coastal states and Union Territories of Government of India. SICOM is inviting applications for the contractual positions on project mode given in the table below.

Sr No	Position	TOR/Duty and Responsibilities	Age, Professional Qualification and Experience	Remuneration (consolidated)	Tenure
1	ICZM planner (Number of Post-1)	(i) Evaluation of reports and proposals (ii) Provide technical assistance/expertise for rural and urban area planning as well as coastal area structures to prevent erosion. (iii) Planning to prevent inundation and salination. (iv) Design/plan of disaster mitigation structure. (v) Designing and monitoring the social components of the projects. (vi) Capacity building of the implementation agency, (vii) Designing approaches to ensure public participation. (viii) Data collection	Maximum age as on 01 st September 2017:- 35 years Qualification:-Full time Post graduation degree in Urban/Environmental Planning. Experience:- 5 yrs experience in the related field. Experience of undertaking research and analysis, and knowledge of GIS, analytical software (like SPSS), designing software like AutoCAD are desirable Extensive experience in sectors such as	Rs. 75,000 per month	One year and tenure may be extended further on the basis of requirement and review of performance.

		<p>and storage on CZM Planning. Knowledge management and sharing among the agencies.</p> <p>(ix) Coordination of project implementation.</p> <p>(x) Monitoring of project impacts.</p> <p>(xi) Support in preparation of ICZM Plan</p> <p>(xii) Data collection and storage.</p> <p>(xiii) DPR and IInd phase of ICZM and National Coastal Mission related activities and coordination with all SPMUs and PEAs.</p> <p>(xiv) Any other work assigned time to time.</p>	<p>urban and rural planning, infrastructure, governance in designing projects (methodologies, work-plan), supporting project implementation, research and analysis, knowledge management preparation of reports and presentation.</p> <p>It is expected that the candidate shall have experience in multidisciplinary problem solving approach and has worked in designing a range of projects (National and International)</p> <p>Experience of working in Projects funded by multilateral agencies (such as The World Bank, Asian Development Bank, UNDP etc.) is desirable. Experience in ICZM will be an added advantage.</p>		
2	Senior Accountant (number of Post-1)	i) To assist in Preparation of Detail Project Report (DPR's) of the 13 coastal States/UT's for Phase II of ICZM	<p>Maximum age as on 01st September 2017:- 35 years</p> <p>Qualification:-</p>	Rs. 70,000/p.m.	One year and tenure may be extended further on the basis of requirement

		<p>Project.</p> <p>ii) To assist in formulating Standard Operating Procedures for SPMU's and UT's in financial accounting.</p> <p>iii) To coordinate with States and UT's in implementing the set procedures.</p> <p>(iv) Timely submission of monthly/half-yearly reports, yearly financial reports and other information as required by various Ministries like DEA, MoF, MoEF&CC and The World Bank etc.</p> <p>(vii) to assist in preparation of Budget estimates and Annual Action Plan for the Project.</p> <p>(viii) To ensure adherence of statutory compliances in respect to TDS, PF, Income tax and PFMS etc.</p> <p>(ix) To assist and report to Controller F&A.</p> <p>(x) Any other work assigned from time to time.</p>	<p>Chartered Accountancy</p> <p>Experience:-</p> <p>5+ years post qualification experience in the field of Finance, Accounts and Taxation in Government projects funded by Multilateral Agencies like UNDP, World Bank, ADB etc.</p>		<p>and review of performance.</p>
3	<p>Project Engineer (Number of Post-1)</p>	<p>(i) To assist in Designing, operations, Implementation and monitoring of the project activities.</p> <p>(ii) To prepare BOQs, specifications of the project activities.</p>	<p>Maximum age as on 01st September 2017:- 35 years</p> <p>Qualification:-</p> <p>B.E in Civil/Electrical/Mechanical.</p>	60000/-	<p>One year and tenure may be extended further on the basis of requirement and review of performance.</p>

		<p>(iii) To provide comments and support to SPMUs and PEAs for preparation of Technical Bids and specifications.</p> <p>(iv) Coordination with all SPMUs and national PEAs</p> <p>(v) Any other works assigned time to time.</p>	<p>Experience:-</p> <p>5+ yrs post qualification in project designing, implementation and operations.</p>		
4	Project Associate (number of Post-1)	<p>(i) Evaluation of reports and proposals.</p> <p>(ii) Marine environment impact assessment.</p> <p>(iii) Input to ICZM Plan preparation on Economics, resource analysis, valuation of environment, investment, economic growth, performance analysis.</p> <p>(iv) Data collection and storage.</p> <p>(v) Coordination for ICZM project implementation.</p> <p>(vi) Monitoring of project impacts.</p> <p>(vii) Any other work assigned time to time.</p>	<p>Maximum age as on 01st September 2017:- 35 years</p> <p>Qualification:-First class master Degree in Natural Sciences/Marine Science/ Life Sciences/Environment/Marine Biology.</p> <p>Experience:-</p> <p>2 yrs. Post qualification experience in the field of environment</p>	Rs. 50,000/- per month	One year and tenure may be extended further on the basis of requirement and review of performance.

A. General conditions

- (i) Candidates applying for more than one post should submit separate applications
- (ii) Candidates will have to produce the proof of details furnished in their applications, in original at the time of interview.
- (iii) Applications received after the due date, unsigned applications, applications where the post number is not filled in / not filled correctly and applications incomplete in any respect, will not be considered
- (iv) Only Indian Nationals need apply

- (v) It may be noted that if at any stage, it is found that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- B. Interested qualified persons may send their applications as per Performa provided below by Speed Post only, to the following address so as to reach on or before 18.01.2018.

Additional Project Director,
Society of Integrated Coastal Management,
Ministry of Environment, Forest & Climate Change,
111, First Floor, Pandit Deen Dayal Antyodaya Bhavan,
CGO Complex, Lodhi Road,
New Delhi-110003

Performa for application

1. Advertisement number
2. Post applied for
3. Photograph (to be affixed on top right hand side of the application)
4. Name (in block letters)
5. Date of birth
6. Nationality
7. Father's / Husband's name
8. Gender
9. Permanent Address(Along with copy of self-attested address proof)
10. Address for correspondence
11. Educational qualifications from secondary level in following format (Along with copy of self-attested certificates)

Year	Course	Board/University/Institute	Subject	Marks in %

12. Total experience directly relevant to the post applied for in following format (in months) (Along with copy of self-attested certificates)

Organisation	Period (From-to)	Position	Nature of work	CTC

13. Total employment experience and details (in months)(Along with copy of self-attested certificates)

Organisation	Period (From-to)	Position	Nature of work	CTC

14. If selected, minimum time required to join the post

15. Declaration: I affirm that information given in this application is true and correct. I also fully agree that if at any stage it is found that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or employment terminated.

Place:
Date:

(Signature of the applicant)