

**MINUTES OF THE PRE-BID MEETING FOR SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF
WATER QUALITY PROBES (HANDHELD UNIT WITH FIVE-METER CABLE)**

[Tender Notification No.1/8/2022-PROC]

Members Present:

1. Dr. Robin RS, Sci-C
2. Dr. Deepnarayan Ganguly, Sci-C
3. Mr. Alokranjan Samal, Manager-Finance & Accounts

Representative of Participating firm

1. Mr. Krishnakanth, M/s. Sunteknology
2. Mr. Vimal, Mea (Through webex)

As scheduled, the pre-bid meeting for Supply, Installation, Testing & Commissioning of Water Quality Probes (Handheld unit with five-meter cable) was held on 20-02-2023 at 11.00 Hrs and all the participants were welcomed to the meeting.

The participants were invited to discuss about their doubts/ queries on the bid document for Supply, installation, testing & commissioning of Water Quality Probes (Handheld unit with five-meter cable). The responses to the queries raised by the prospective bidders and received through e-mail along with the modifications in the relevant provisions of the bid document are appended here with. The prospective bidders were requested to participate in the bidding process after careful reading and understanding of the provisions of the bid document published and possible amendment/s subsequent to the present pre-bid meeting.

QUERIES/ SUGGESTIONS AND RESPONSE THEREON

Sl. No.	Clause Reference	Queries/ Suggestions raised by the prospective bidders	Response to the Queries/ Suggestions
1	Section VII – Technical Specifications and Quality Assurance Page No.107 Item No.1	1) Kindly extend the delivery period from 30 days to 150 - 180 days considering the lead time from the sensor due to prolonged supply chain issues in the global market. 2) In certain cases, delivery of the sensor varies from 3 months to 18 months Ex-works and it is beyond the bidder's influence. Therefore, bidders request to have a provision to extend the delivery period up to 24 months without enforcing liquated damage on the successful bidder.	No change.
2	Pg.No.13 Point No.4. Eligibility to Participate (NIT – clause 3 and ITB clause 3.2) Minimum Local content for eligibility to participate ITB clause 4.1.4 (Make India Policy) – 50%	Refer to page No. 108 of tender document, Section VI: Schedule of requirements, it is mentioned as minimum local content (%) 50%. Please clarify is it mandatory to fulfil this criteria or participate with lesser local content percentage. Need to clarify that all the research grade instruments is still being manufactured by foreign manufacturers only like water quality multiprobes.	Only class I and Class II Local suppliers are eligible.

3	Appendix to NIT: Tender information Summary Clause No.10 Documents relating to	EMD/Bid Security Amount as per the tender portal: Please clarify, in lieu of Bid Security, Bid Security Declaration as per Form-7 of the tender document is acceptable. Also please confirm if MSME bidders may be exempted from Bid Security.	EMD/ Bid Security amount is Rs.1,44,000/-. Form-7 of the tender document is applicable. MSME bidders are exempted from submitting EMD/ Bid Security.
		Performance Security	The performance security shall be in favour of PCCF (Projects) & Project Director Odisha Forestry Sector Development Project, Project Management Unit, SFTRI Campus, Ghatikia, Bhubaneswar Pin - 751 029, Odisha instead of "National Centre for Sustainable Coastal Management", Payable at Chennai
4	GCC 7 and Inspection, Quality Assurance, Packing, Transportation, Insurance and receipt	Tests and Inspection	The items are to be delivered at the following address: Range Officer (Kanika Range), AT/PO–Dangamal, Via– ISWAPUR, Dist.: Kendrapara, Odisha, PIN - 754 248 Billing Address: Invoice(s) / Bill(s) shall be raised in favour of: PCCF (Projects) & Project Director Odisha Forestry Sector Development Project, Project Management Unit, SFTRI Campus, Ghatikia, Bhubaneswar, PIN - 751 029, Odisha
5	Installation		The initial demonstration cost of the water quality probe at BCA has to be borne by the successful bidder.
6	Necessary permission		NCSCM will support for necessary permission from the Forest Department.
7	Section VII Technical Specifications.		

Parameters measured	Temperature, Conductivity, Depth, pH, Oxygen Reduction Potential (ORP), Dissolved Oxygen (Optical), Dissolved Oxygen saturation, Turbidity, Chlorophyll a, with Handheld unit of five-meter cable length.	Measurement Range: Turbidity 0 – 1000 NTU Chlorophyll 0 – 100 µg/l Measurement: All parameters have to be measured simultaneously
	Calibration solutions	No change.
Electrical		
Internal	with internal battery pack	No change.

Communications	Suitable Option for data transfer to PC	No change.
Memory	At least 100000 measurements	At least 10000 measurements
Calibration	All required calibration solution	All required calibration solutions have to be provided during the warranty period.
Carry case:		Suitable carry case for safe transportation
Warranty period	GCC6.7 (2) & Section VI - 4- Warranty period mentioned as 5 years comprehensive warranty	Warranty period 2 years

**Sd/-
DIRECTOR**

APPENDIX TO NIT: TENDER INFORMATION SUMMARY

Document No.NCSCM-2022-23-OFSDS-WQP Tender No.NCSCM-2022-23-OFSDS-WQP

Tender Title: WATER QUALITY PROBE GOODS (Ref ITB-clause1.4)

Tender Information Summary (TIS)			
1.0 Basic Tender Details			
Tender Title	GOODS		
Tender Reference Number	Tender No. NCSCM-2022-23-OFSDS-WQP	Tender ID	NCSCM-2022-23-OFSDS-WQP
Tender Type	Open Tender–Domestic	Form of Contract	Item Rate
Tender Category	Goods	No. of Covers	Two Covers
Bidding System	Single Stage	e-Reverse Auction to be held after Financial bid opening (See AITB also in case of Yes)	No
the Procuring Organization	National Centre for Sustainable Coastal Management (NCSCM), Chennai	the Procuring Entity	National Centre for Sustainable Coastal Management (NCSCM), Chennai
Authority on Whose behalf Tender is invited	The Director, NCSCM, Chennai	Through	Manager, (Procurement), NCSCM, Chennai
Tender Inviting Authority (TIA)	The Director, NCSCM, Chennai	Address	Anna University Campus, Chennai – 600025, Tamil Nadu
Appointing Authority for Arbitration	The Director, NCSCM, Chennai		
2.0 Requirement Details (ITB-clause 5.0)			
Evaluation Basis	Schedule-wise/Consignee wise	Part quotation allowed or not	The bidders may submit bids for any or all the schedules. However, he must quote for the complete schedule that he quotes for, without exception. In this tender, there is only one item under one Schedule.

Inspection Type	Post-delivery inspection at NCSCM, Chennai	Inspection Agency	NCSCM, Chennai
Item Details	Supply, Installation, Testing and Commissioning of Water Quality Probes (Handheld unit with five-meter cable)	Qty and Units	4 Sets
Indicative HSN Code	-----	Consignee/ State	PCCF (Projects) & Project Director Odisha Forestry Sector Development Project, Project Management Unit, SFTRI Campus, Ghatikia, Bhubaneswar Pin - 751 029, Odisha
Terms of Delivery	F.O.R.	Completion date of Delivery	30 days
3.0 Critical Dates (ITB-clause7.0;8.0;9.0, 10.0and11.0)			
Published Date	-----	Bid Validity (Days from the date of Tender Opening) – ITB-clause9.3	90 days from the last date of bid submission i.e.-----
Document Download StartDate& Time	-----	Document Download End Date & Time	-----
Clarification Start Date &Time	-----	Clarification End Date &Time	-----
Bid Submission StartDate& Time	-----	Bid Submission Closing Date & Time	-----
Tender Opening (Techno-commercial bid) Date & Time	-----	Tender Opening (Financial bid) Date &Time	To be intimated later
4.0 Eligibility to Participate (NIT-clause 3 and ITB-clause 3.2)			
Is this item reserved for exclusive Procurement from MSEs	No		
Nature of Bidders eligible – OEMs/ Dealers authorized by OEMs	No Restriction		
Entities from countries not eligible to participate on reciprocal basis - ITB-clause 4.1.2 (Make in India Policy)	Not Applicable		
Minimum local content for eligibility to participate ITB-clause 4.1.4 (Make in India Policy)	50%		
Classes of Local Suppliers eligible to participate ITB-clause 4.1.4 (Make in India Policy)	Only Class-I and Class-II Local Suppliers eligible (Domestic Tenders)		
Mandatory Joint venture with Indian Company ITB-clause4.1.7 (Make in India Policy)	No		
5.0 Thresholds for Eligibility to Participate and Preference under Make in India Policy (ITB-clause4.1)			
Classification of Local Suppliers based on Minimum local content ITB-clause4.1.1	Class-I Local Suppliers: 50% Class -II Local Supplier: more than 20% but less than 50%		

	Non-Local Supplier less than 20%
The margin of purchase preference (ITB-clause4.1.4)	20%
Is the requirement divisible for preference ITB-clause4.1.5	Yes
Would the contract be split among more than one bidder ITB-clause4.1.5	No
6.0 Obtaining the Tender Document and clarifications (ITB-clause7.0)	
Portal for Document availability	https://moefcc.euniwizarde.com/
Cost of Tender Document (INR)	Not applicable
Office/ Contact Person/ email for clarifications	The Director, National Centre for Sustainable Coastal Management, Ministry of Environment, Forest & Climate Change, Anna University Campus, Chennai-6000025, Tamil Nadu E-mail: procurement@ncscm.org Web: www.ncscm.res.in
7.0 Pre-bid Conference (ITB-clause8)	
Pre-bid Conference applicable or not	Yes
Place, time, and date of the Pre-bid Conference	20-02-2023 @ 11.00 Hrs
Place, time, and date before which Written queries for the Pre-bid conference must be received	NCSCM CHENNAI
Place, time, and date before which registration of participants for the Pre-bid conference must be received	NCSCM CHENNAI
Tender Opening Place	Through online
Alternate Bids allowed or not ITB-clause 9.1.6	No
8.0 Preparation, Submission and Opening of Bids (ITB-clause9.0and10.0)	
Bids to be Addressed to	Nil
Instructions for bid Submission	Through online only
9.0 Submission of Documents (ITB-clause10.3)	
Physical documents required/ permitted to be submitted	No
If Yes, List of Documents to be submitted physically	[Form 7: Documents related to Bid Security]
Deadline for submission of originals/ self-attested copies of Original documents	[fill up date and time, usually same as the deadline for the bid submission]
Address of Physical Submission of Originals	Only form – 7 documents related to submit the following Address The Director National Centre for Sustainable Coastal Management, Anna University Campus Chennai – 600 025 Other documents submitted through online only

10.0 Documents relating to Bid Security (ITB-clause 9.4) and Performance Security(ITB-clause 13.2.4)

In lieu of Bid Security Bid Securing Declaration is to be submitted by all bidders as per Form7

Performance Security	3% of Order Value	Form of Security and To whom to be addressed	The Performance Security shall be in the form of a Bank Guarantee or Demand Draft or Fixed Deposit Receipt (FDR). The Performance Security shall be in favour of "PCCF (Projects) & Project Director, OFSDS, Bhubaneswar, Payable at Bhubaneswar",
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11.0 Additional Clauses

Clause	Description		
Integrity Pacto be Signed and Submitted along with bid ITB-clause 9.2.1	No	Independent External Monitor Name and Contact Details	Not Applicable
Price Variation Clause ITB- Clause 6.2.2	No		
Quantity Splitting/Parallel Orders ITB-clause 13.1.2	No	Independent External Monitor Name and Contact Details	Not Applicable

FORM 7: DOCUMENTS RELATING TO BID SECURITY.

(RefITB-clause9.2)

Note: To be submitted as part of Technical bid, along with supporting documents, if any. Submit as Form 7 as part of Technical bid, a Bid Securing Declaration In lieu of bid security in the following format. Bidders exempted from submission of bid security are also required to submit this.

Bid Securing Declaration

(on Company Letter-head)

Bidder's Name

[Address and Contact Details]

Bidder's Reference No. _____

To

The Director
National Centre for Sustainable Coastal Management
Ministry of Environment, Forest & Climate Change
Anna University Campus,
Chennai-6000025, Tamil Nadu

Date.....

Ref: Tender Document No. xxxx; Tender Title: GOODS

Sir/Madam

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration in lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organisation for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
- 2) being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
 - (a) refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
 - (b) Fail or refuse to sign the contract.

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) Receipt by us of your notification
 - (a) of cancellation of the entire tender process or rejection of all bids or (b) of the name of the successful bidder or
- 2) forty-five days after the expiration of the bid validity or any extension to it.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name & address of Bidder and seal of company]

Dated on.....day of..... [insert date of signing]

Place..... [insert place of signing]

DA:.....