

Ref. No.: NCSCM/ PROC/2024-CNSA(1)

19/06/2024

**INVITATION FOR QUOTATIONS FOR
SUPPLY OF ACCESSORIES FOR CN SOIL ANALYSER (Rebidding)**

To

SUB.: INVITATION FOR QUOTATIONS FOR SUPPLY OF ACCESSORIES FOR CN SOIL ANALYSER

Dear Sir,

You are invited to submit your most competitive quotation for SUPPLY OF ACCESSORIES FOR CN SOIL ANALYSER as per the details below –

Sl. No	Brief Description of the Goods	Quantity	Cat.No	Delivery Period	Place of Delivery	Installation Requirement, if any
1.	Top O-Ring for 25 mm	01 (Set of 5)	290 206 82	6 Weeks	NCSCM, Chennai	No
2.	Bottom O-Ring for 25 mm	02 (Set of 5)	290 206 49			
3.	Bottom O-Ring for 18 mm	01 (Set of 5)	290 206 40			
4.	Top O-Ring FPM DST 110	01 (Set of 5)	290 22910			

2. Documents Establishing Bidder's Eligibility and Qualifications:

The Bidder shall furnish, as part of its quotation, following documents to establish the Bidder's eligibility to quote and its qualifications to perform the Contract if its quotation is accepted -

- (a) The legal status, place of registration and place of business of the company or firm.
- (b) Self-attested copy of GST Registration Certificate.
- (c) Self-attested copy of PAN Card.
- (d) Self-attested copies of Completion Certificates/ Performance Certificates/ Purchase Orders/ Contracts along with information in Annexure-I in support of having supplied satisfactorily at least 100% of the quantity similar to the type specified in Point No.1 above in any one of the last five (5) years i.e. 2018-19 to 2022-23.
- (e) Self-attested copies of Audited Profit & Loss Accounts or Turnover Certificate issued by a Chartered Accountant as in Annexure-II in support of having a minimum Average Annual Turnover of ₹4 Lakh during the last three (3) years i.e. 2020-21 to 2022-23. (Provisional turnover shall not be considered.)
- (f) Self-attested copy of the Authorization Certificate in support of being the Manufacturer or authorized Distributor/ Dealer of the Manufacturer.

The start-ups are exempted from the criteria mentioned at (d) & (e) above. For such exemption, the bidder should enclose a self-attested copy of such registration certificate along with the Tender Document.

3. Bid Price .

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.

- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST shall be shown separately.
- d) The rates quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

4. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed;
- (b) Conform to the terms & conditions and specifications and
- (c) Has submitted all the documents asked for in Point No.2 above

GST shall not be taken into account for evaluation.

5. Submission of Quotations

5.1 The bidder is advised to visit the office of his own expense and obtain all information that may be necessary for preparing the quotation.

5.2 Each bidder shall submit only one quotation. Bidders shall not contact other bidders on matters relating to this quotation.

5.3 The bidder seal the quotation in an envelope addressed to

The Director
National Centre for Sustainable Coastal Management
Anna University Campus
Chennai – 600 025

Quotation for **SUPPLY OF ACCESSORIES FOR CN SOIL ANALYSER (Rebidding)**

Do not open before ~~27~~ 06-2024 @ 11.00 Hrs. 3

5.4 Quotations must be received in the Office of the Director, National Centre for Sustainable Coastal Management (NCSCM), Chennai (Employer) not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day.

5.5 Any quotation received by the Director, National Centre for Sustainable Coastal Management (NCSCM), Chennai (Employer) after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

6. Documents Establishing Goods' Conformity to Bidding Documents

The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature or drawings or any other documentary proof.


7. Award of Contract

- a. Contract shall be awarded to the bidder whose bid will be determined to be substantially responsive and who has quoted the lowest evaluated price (i.e. Col. 7 of Format of Quotation in Annexure-III).
- b. Firms/ Agencies registered under SSI/ MSME are eligible for price preference of up to 15% over the non-MSE units as per directives of Ministry of Micro Small and Medium Enterprise. The bidder should enclose a copy of such registration under SSI/ MSME along with the Tender Document.
- c. Local Suppliers shall be given purchase preference up to 20% as per the "Public Procurement (Preference to Make in India) order 2017 of GOI, Dept of DIPP". The bidder should enclose a self-certification in this regard.
- d. In case of participation of both MSE and Local Suppliers, MSE bidder will be given preference to match with L1 bidder as per Public Procurement Policy for MSEs Order 2012. MSE Bidders will be evaluated with L1+15% bracket whereas Local Suppliers will be evaluated with L1+20% bracket as MSE doesn't fall under Public Procurement (Preference

- to Make in India) Order 2017 as per Public Procurement Policy for MSE Order 2012 and Public Procurement (Preference to Make in India) Order 2017 is not applicable for MSEs.
- e. Bidders declaring Local supplier/ MSE status to seek benefits of only one policy of the two. Bidders are not allowed to change their status from MSE to Local supplier & vice versa.
 - f. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - g. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Work Order.

8. **Performance Security: Nil**

9. Normal commercial warranty/ guarantee shall be applicable for the supplied goods.


15/6/2024
Director

National Centre for Sustainable Coastal Management,
Anna University Campus, Chennai – 600 025

Format for submission of past performance during last 5 years i.e. 2018-19 to 2022-23

Sl. No.	Name of the Organization	Year	Order No. with Date	Order Value
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Date:

Place:

Signature of the bidder

Name and Address of the Bidder

TURNOVER CERTIFICATE

I hereby certify that M/s. _____ (Name & address _____) is having the following annual turnover and the statement is true and correct –

Sl. No.	Financial Year	Turnover
1.	2020-21	₹ (Rupees) only
2.	2021-22	₹ (Rupees) only
3.	2022-23	₹ (Rupees) only

Signature of the Bidder:

Date:

Signature of Auditor/ Chartered Accountant

Membership No.:

Seal:

The bidders are instructed to submit the Financial Bids separately. And the Technical Bids containing any financial information regarding their quoted rates, shall be declared non-responsive

FORMAT OF QUOTATION

Sl. No.	Item	Quantity	Quoted unit price of the item for delivery up to destination, excluding GST (Rs.)	Unit Cost of Incidental Services, if any, excluding GST (Rs.)	Total Unit Cost excluding GST (Rs.)	Amount excluding GST (Rs.)	GST Payable (%)
1	2	3	4	5	6 (= 4+5)	7 (=3*6)	8
1.	Top O-Ring for 25 mm	01 (Set of 5)					
2.	Bottom O-Ring for 25 mm	02 (Set of 5)					
3.	Bottom O-Ring for 18 mm	01 (Set of 5)					
4.	Top O-Ring FPM DST 110	01 (Set of 5)					
Total							

Total Excluding GST: Rs. (Rupees-)
only

We agree to complete the above work in accordance with the technical specifications for a total contract price of Rs. (amount in figures) (Rupees) (amount in words) only within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of the Bidder