

MINUTES OF THE PRE-BID MEETING FOR SUPPLY OF FILTER PAPERS UNDER RATE CONTRACT, HELD ON
25.10.2019 AT 11.30 A.M. IN THE B2 CONFERENCE HALL, NATIONAL CENTRE FOR SUSTAINABLE
COASTAL MANAGEMENT (NCSCM), CHENNAI

[Tender Notification No. 2019/ G/ NCSCM/ IOC/ 031 dt.23.09.2019]

Members Present:

1. Dr. D. Chandramohan, Consultant, Chairman
2. Mr. Alok Ranjan Samal, Manager-Finance & Accounts
3. Dr. Sachithanandam V, Scientist C
4. Dr. Hariharan G, Scientist-C
5. Dr. Abhilash K.R, Scientist-C
6. Dr. Kakolee Banerjee, Scientist B
7. Mr. Pradeep Tripathy, Consultant

Representatives of Participating Firms:

1. Mr. R. Sivaraman, Servell Bio Engineers (P) Ltd., Chennai

As scheduled, the pre-bid meeting for Supply of Filter Papers under Rate Contract was held on 25.10.2019 at 11.30 A.M. At the outset, the Chairman welcomed the participant to the meeting.

The participant was invited to discuss about his doubts/ queries on the bid document for Supply of Filter Papers under Rate Contract. The responses to the queries raised by the prospective bidder are appended here with.

The prospective bidder was requested to participate in the bidding process after careful reading and understanding of the provisions of the bid document published.

Queries/ Suggestions and response thereon for Supply of Filter Papers under Rate Contract

Sl. No.	Clause Reference	Queries/ Suggestions by the prospective bidder	Response to the Queries/ Suggestions
1.	Page 4: Point No.6 (a)	It is not possible to submit the printed price list/ catalogue as there are more than 800 items under the brand. Kindly consider the soft copy of the latest price catalogue.	Soft copy of the latest price list/ catalogue shall also be considered.
2.	Page 5: Point No.11 (a)	It is not possible to submit the Completion Certificates from the User Institutions.	The bidders have to submit self-attested copies of Purchase Orders/ Completion Certificates/ Performance Certificates received from Government/ Semi-Government Organizations/ Public Sector Undertakings/ CSIR Labs./ ICMR Labs./ ICAR Labs./ IIT Labs./ Central Universities/ DRDOs/ CFTI during the last three financial years i.e. 2016-17, 2017-18 & 2018-19.

The bidders have to submit a copy of this Minutes along with the bid documents. Each page of the bid document as well as this Minutes are to be signed by the authorized Signatories of the bidders.

Sd/-
DIRECTOR