

GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FORESTS & CLIMATE CHANGE  
SOCIETY OF INTEGRATED COASTAL MANAGEMENT (SICOM),  
GROUND FLOOR, B4 WING, DEENDAYAL ANTYODAYA BHAVAN, CGO COMPLEX  
NEW DELHI-110003

INTEGRATED COASTAL ZONE MANAGEMENT (ICZM) PROJECT  
CREDIT AGREEMENT 4765 –IN

**INVITATION FOR QUOTATIONS FOR SUPPLY OF CAR**

Reference No: -NPMU/G/2019-2

Dated: 21.8.2019

Sub.: INVITATION FOR QUOTATIONS FOR PURCHASE OF CAR FOR TAMILNADU SPMU OFFICE

1. You are invited to submit your most competitive quotation for the following goods: -

Brief Description of the Goods	Specifications*	Quantity	Delivery Period	Place of Delivery
Supply of Car	Refer annex I	01	20 days	Department of Environment, Ground Floor, Panagal Maligai, Saidapet, Chennai- 600015

**Background**

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. To assist you in the preparation and submission of your quotation, we are enclosing the Bid Document.

4. You are requested to provide your offer latest by 1600 Hrs on 04 Sep 2019 by **speed post/by hand only**.

5. SICOM reserve the right to accept/reject any/all tenders in part/full without assigning any reason thereto.

6. Any addendum/corrigendum/amendment in respect of above tender shall be issued on the website(<http://sicom.nic.in/> & <http://ncscm.res.in/>) only and no separate information shall be issued in the newspaper. Tenderers are therefore requested to repeatedly visit on website to keep themselves updated.

7. Quotations will be opened at 1100 Hrs on 05 Sep 2019 in SICOM office at “Conference Room, Ground Floor, B4 Wing, Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003. If any Bidder or their authorized representative wants to attend the meeting, can attend the meeting.

8. We look forward to receiving your quotations and thank you for your interest in this Project.

**Society of Integrated Coastal Management (SICOM),  
New Delhi  
Email id:- [proc.sicom@gmail.com](mailto:proc.sicom@gmail.com)  
Tel No:011-24360934**

## **Instructions to Bidders**

### **A. General**

#### **1. Eligible Goods and services.**

**DELETED**

#### **2. Cost of submission of Quotations.**

The Bidder shall bear all costs associated with the preparation and submission of the Quotation, and SICOM hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

### **B. The Bidding Documents**

#### **3. Content of the Bidding Document**

3.1 The goods required, bidding procedures and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:

- a. Instruction to Bidders (ITB)
- b. Technical Specifications (Attachment-I)
- c. Quotation Form (attachment-II)
- d. Price Schedules (Attachment-III)
- e. Contract Form (Attachment-IV)
- f. Conditions of Contract (Attachment-V)

3.2 The Bidder is expected to examine all Instructions, forms, terms, and specifications in the bidding Documents. Failure to furnish all information required by the bidding documents or submission of quotation and not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in rejection of its quotation.

### **C. Preparation of Quotations**

#### **4 Documents Constituting the Quotations;**

**4.1** The quotation prepared by the Bidder shall comprise the following;

- a. The completed Quotation Form (Attachment-II) and Price Schedule (Attachment-III)

#### **5. Quotation Form**

5.1 The Bidder shall complete the Quotation Form (Attachment-II) and the Price Schedule (Attachment-III) furnished in the bidding documents.

#### **6. Bid Price**

6.1 The Bidder shall indicate in the Price Schedule (Attachment-III),

**6.2 Prices indicated on the Price Schedule shall be entered separately in the following manner:**

- i. The price of the car delivered to the consignee including all accessories excluding GST.
- ii. Insurance charges
- iii. Any other incidental charges
- iv. GST shall be shown separately.
- v. The Prices shall be quoted in Indian Rupees only.

**7. Documents Establishing Bidder's Eligibility and Qualifications:**

**7.1 ELIGIBILITY CRITERIA**

- (a) Bidder should be an authorised dealer for supply of car for more than 3 years

7.2 The Bidder shall furnish, as part of its quotation, following documents to establish the Bidder's eligibility to quote and its qualifications to perform the Contract if its quotation is accepted:

- A. Bidder for supply of car must be an authorized dealer. Certificate with respect to the same must be submitted with the tender
- B. PAN with self-attested copy of PAN
- C. GST registration with self-attested copy of GST

**8. Documents Establishing Car in Conformity to Bidding Documents.**

8.1 The Documentary evidence of conformity of the car to the Bidding Documents may be in the form of literature, data etc.

**9. Period of Validity of Bids**

9.1 Bids shall remain valid for 90 days after the deadline for submission of quotations prescribed by the Purchaser.

**10. Format and Signing of Bids.**

DELETED

**11. Corrupt or Fraudulent Practices**

The Bank requires that the Borrowers (including beneficiaries of Bank Loans) as well as Bidders/Suppliers/ Contractors under Bank-Financed contracts, observe the highest standard of ethics and not indulge in corrupt and fraudulent practices, during the procurement and execution of such contracts

**12. Amendment of Bidding Documents**

12.1 Before the deadline for submission of bids, the Purchaser may modify the bidding documents by issuing addenda.

12.2 Any addendum thus issued shall be part of the bidding documents and shall be communicated in writing to all the bidders. Prospective bidders shall acknowledge receipt of each addendum in writing to the Purchaser.

12.3 To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser shall extend as necessary the deadline for submission of bids, if necessary.

### 13. Bid Security

DELETED

### D. Submission of Quotation

### 14. Sealing and Marking of Bids

14.1 The Bidders shall prepare & submit 1 copy of Technical Part and only 1 copy of Price Part. The Technical part shall contain (i) all the documents required for establishing eligibility for qualification as per clause no. 7(ii) Detailed specifications of the Car as offered and ensure that no Price is included in the technical part. The Price part shall contain (i) Quotation Form & (ii) the Price schedule as per the Format. The Technical Part and the Finance part should be kept in separate envelopes and sealed. These envelopes (called as inner envelopes) shall then be put inside one outer envelope.

14.2 The **inner and outer** envelopes shall

(a) be addressed to the Employer at the following address:

**National Project Director, SICOM, Ground Floor, B4 Wing, Deendayal Antyodaya Bhavan, CGO Complex, Lodhi Road, New Delhi-110003**  
and

(b) bear the following identification:

- Bid for "SUPPLY OF CAR FOR TAMILNADU SPMU".  
Bid Reference No NPMU/G/2019/2 DATED 21.8.2019  
Superscripted "DO NOT OPEN BEFORE 1100 HOURS on 05 Sep 2019"

14.3 In addition to the identification required in Sub-Clause 14.2, the inner envelopes shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late, pursuant to clause 12.3

14.4 If the outer envelope is not sealed and marked as above, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

### 15. Deadline for Submission of the Bids

15.1 Bids must be received by the Purchaser at the address specified above not later than 1600 Hours on 04 Sep 2019. In the event of the specified date for the submission of bids declared a holiday for the Purchaser, the Bids will be received upto the appointed time on the next working day.

15.2 The Purchaser may extend the deadline for submission of bids by issuing an amendment in accordance with Clause 12.3, in which case all rights and obligations of the Purchaser and the bidders previously subject to the original deadline will then be subject to the new deadline.

**16. Late Bids**

16.1 Any Bid received by the Purchaser after the deadline prescribed in Clause 12.3 will be returned unopened to the bidder

**E. Opening and Evaluation of Quotation**

**17 Opening of Quotations by the Purchaser**

17.1 Quotations will be opened at 1100 Hrs on 05 Sep 2019 in the office of SICOM, Ground Floor, B4 Wing, Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003 if any Bidder or his authorized representative wants to attend the meeting can attend the meeting.

In the event of the specified date of Quotations opening date being declared a holiday for the Purchaser, the Quotations shall be opened at the appointed time and location on the next working day.

**18 Clarification of Quotations**

**18.1** During Evaluation of Quotations, the Purchaser may, at its discretion, ask the Bidder for a clarification of its quotation. The request for clarification and the response shall be in writing and no change in prices or substance of the quote shall be sought, offered or permitted.

**19 Preliminary Examination.**

19.1 The Purchaser will examine the Quotations to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the quotations are generally in order.

19.2 Arithmetical errors, if any be rectified.

19.3 The Purchaser may waive any minor informality or non-conformity or irregularity in Quotation which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.

19.4 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each quotation to the bidding documents. For the purpose of these Clauses, a substantially responsive quotation is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. Deviations or reservations to critical provisions such as those concerning Performance Security, Warranty, Payment Terms and Delivery will be deemed to be a material deviation.

19.5. If a quotation is not substantially responsive, it will be rejected by the Purchaser and may not be subsequently be made responsive by the Bidder by correction of the non-conformity

## **20 Evaluation and Comparison of Quotation.**

20.1 The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed;(b) conform to the terms and conditions, and specifications and (c) has submitted all the documents asked for in 7.2 above .No Quotation will be considered if the complete requirements covered in the item is not included in the Quotation.

### **F. Award of contract**

## **21 Post Qualification**

21.1 The Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive quotation meets the Qualifications as mentioned at clause 7 above.

21.2 DELETED

21.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's Bid, in which event the Purchaser will proceed to the next lowest evaluated bid to make similar determination of that Bidder's capabilities to perform the contract satisfactorily

## **22 Award of Contract**

22.1 The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price provided that the Bidder is determined to be qualified to perform the Contract Satisfactorily.

22.2 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

22.3 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

## **23. Purchaser's right to vary Quantities at the time of Award**

DELETED

## **24 Purchaser's Right to accept any quotation and to reject any or all quotations.**

24.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**25 Notification of Award**

Prior to expiration of the period of Quotation validity, the Purchaser will notify the successful bidder in writing by registered letter or by cable/e-mail or FAX, to be confirmed in writing by registered letter, that its quotation has been accepted

**26 Performance Security**

26.1 DELETED

**27 Corrupt or Fraudulent Practices**

27.1 The Bank requires that the Borrowers (including beneficiaries of Bank Loans) as well as Bidders/Suppliers/ Contractors under Bank-Financed contracts, observe the highest standard of ethics and not indulge in corrupt and fraudulent practices, during the procurement and execution of such contracts

(SICOM), New Delhi  
Tel. No.011-24360934

**TECHNICAL SPECIFICATIONS**

<b>ITEM DESCRIPTION</b>	<b>QUANTITY</b>
<p>Car should be Sedan type - Maruti/Hyundai/ Toyota/ or Equivalent</p> <p><b>Car should have following specification:</b>            Petrol Engine, sedan type, Engine Capacity should have 1197 CC, Engine Power should have 61 Kw @ 6000 rpm, Engine torque ( Nm@ rpm) should have 113/4200, 4 cylinders, 37 Litres Fuel Tank capacity, Power steering type should be electric, Steering turning radius should be 4.8Metre, Transmission type should be 5 Mt (manual transmission) Brakes should be Disc in front and Drum in Rear, Ground Clearance should be at least 160 mm, Safety Air Bags, Emission standard should be Bharat IV.</p> <p><b>Car should have following accessories:</b>            Floor Mat, Dicky Mat, Steering Cover, Mud Flaps, Number Plate, Number Plate Garnish, Seat Cover, Air inflator, Body Cover, Door edge guard, Door Visor</p> <p><b>Dealer should also provide:-</b>            Permanent Registration Certificate of Govt. of Tamil Nadu            Insurance,            Pollution under control certificate,            Manuals, Service booklet (with free service coupons)            Warranty cards and roadside assistance number</p> <p>The dealer should allow purchaser to have trial run of the car to satisfy himself with the conformity with the specification and provision of the accessories</p>	<p><b>1 No</b></p>

**QUOTATION FORM**

Date :..... IFQ No :.....

TO: (Name and address of purchaser)

Gentlemen and/or Ladies :

Having examined the Bidding Documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver Item numbers ..... in conformity with the said bidding documents at the unit rates as specified in the attached Price Schedule.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this bid for the Bid validity period specified in ITB Clause 9 of the bidding document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this ..... day of ..... 201 .....

\_\_\_\_\_  
\_\_\_\_\_  
(Signature of the Bidder)

**PRICE SCHEDULE**

<b>ITEM DESCRIPTION</b>	<b>QUANTITY</b>	<b>PRICE</b>
<b>Car Make – ( Maruti/Toyota/Hyundai/ Equivalent make)</b>  <b>With the following specification:</b> Petrol Engine, sedan type, Engine Capacity 1197 CC, Engine Power 61 Kw @ 6000 rpm, Engine torque ( Nm@ rpm) have 113/4200, 4 cylinders, 37 Litres Fuel Tank capacity, Power steering type should be electric, Steering turning radius should be 4.8Metre, Transmission type should be 5 Mt (manual transmission) Brakes should be Disc in front and Drum in Rear, Ground Clearance should be at least 160 mm, Safety Air Bags, Emission standard should be Bharat IV.  <b>Accessories:</b> Floor Mat, Dicky Mat, Steerig Cover, Mud Flaps, Number Plate, Number Plate Garnish, Seat Cover, Air inflator, Body Cover, Door edge guard, Door Visor  Permanent registration certificate charges Pollution under control certificate Insurance	<b>1 No</b>	
	<b>GST</b>	
	<b>Any other incidental charges</b>	
	<b>Total</b>	

We agree to supply the car with the technical specifications for the amount as shown in the Price schedule, within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

**Signature of Supplier**

**CONTRACT FORM**

**THIS AGREEMENT** made the .....day of....., 201...

Between.....(*Name of purchaser*) (Hereinafter called "the Purchaser") of the one part and..... (*Name of Supplier*) of ..... (Hereinafter called "the Supplier") of the other part:

**WHEREAS** the Purchaser is desirous that certain Goods and ancillary services viz., .....(*Brief Description of Goods and Services*) and has accepted a quotation by the Supplier for the supply of those goods and services in the sum of ..... (*Contract Price in Words and Figures*)(Hereinafter called "the Contract Price").

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - (a) the Quotation Form and the Price Schedule submitted by the Bidder;
  - (b) the Technical Specifications;
  - (c) Conditions of Contract; and
  - (d) the Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied /provided by the Supplier are as under:

Sl.No	Brief description of goods and services	Quantity to be supplied	Unit rates	Total price	Delivery terms

**TOTAL VALUE:**  
**DELIVERY SCHEDULE:**

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the  
said ..... (For the Purchaser)  
in the presence of:.....

Signed, Sealed and Delivered by the  
said ..... (For the Supplier)  
in the presence of:.....

**Attachment-V**

**CONDITIONS OF CONTRACT**

## **1. Definitions**

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- (c) "The Goods" means all the equipment, machinery, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract;
- (d) "Services" means services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other obligations of the Supplier covered under the Contract;
- (e) "CC" mean the Conditions of Contract contained in this section.
- (g) "The Purchaser" means the organization purchasing the Goods, as named in SCC.
- (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract

## **2. Standards**

2.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate to the Goods' country of origin and such standards shall be the latest issued by the concerned institution.

## **3. Use of Contract Documents and Information; Inspection and Audit by the Bank**

3.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision thereof, to any person other than a person employed by the Supplier in performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

3.2 The supplier shall permit the Bank to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Bank, if so required by the Bank.

## **4. Patent Rights**

Deleted

## **5. Performance Security:**

Deleted

## **6. Inspections and Tests**

6.1 The Purchaser or its representative shall have the right to inspect and/or to test the Car to confirm their conformity to the Contract specifications at no extra cost to the Purchaser.

6.2 DELETED

6.3 DELETED

6.4 Nothing in GCC Clause 6 shall in any way release the Supplier from any warranty or other obligations under this Contract.

## **7. Packing**

Deleted

## **8. Delivery and Documents**

8.1 Delivery of the Car shall be made by the Supplier in accordance with the terms specified by the Purchaser in the Notification of Award and within 20 days from letter of award.

8.2 The supplier shall intimate the dispatch detail one day in advance before dispatch along with detail of vehicle, person in order to facilitate the delivery.

8.3 Following documents are required to be submitted along with the material:-

- (i) 2 Copies of the Supplier invoice showing contract number, goods' description, quantity, unit price, total amount;
- (ii) 2 Copies of packing list, if any ;
- (iii) Manufacturer's and Supplier's warranty certificate as the case maybe;

## **9. Transportation**

9.1 The Supplier is required under the Contract to deliver the Car to a specified place of destination, transport to such place of destination , as shall be specified in the Contract, shall be arranged by the Dealer, and the related cost shall be included in the Contract Price.

## **10. Incidental Services**

10.1 The Supplier may be required to provide any or all of the following services:

- (a) Furnishing of tools required for assembly and/or maintenance of the Car;
- (b) Furnishing of detailed operations and maintenance manual for each appropriate unit of Car;
- (c) Maintenance repair of the goods at each location during the warranty period including supply of all spares;

## **11. Spare Parts**

DELETED

## **12. Warranty**

12.1 The Supplier warrants that the Car supplied under this Contract are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that Car supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

- 12.2 The warranty period shall be as mentioned in the specification from date of acceptance of Goods. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract.
- 12.3 The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty.
- 12.4 Upon receipt of such notice, the Supplier shall, within 15 days and with all reasonable speed, repair or replace the defective goods or parts thereof, free of cost at the ultimate destination. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter. In the event of any correction of defects or replacement of defective material during the warranty period, the warranty for the corrected/replaced material shall be extended to a further period of 12 months

### **13. Payment**

13.1 The method and conditions of payment to be made to the Supplier (in Indian Rupees) under this Contract shall be as under:

- (i) Hundred percent payment shall be made on delivery of the car

### **14. Prices**

14.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

14.2 Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

### **15. Contract Amendments**

DELETED

### **16. Assignment**

16.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

### **17. Delays in the Supplier's Performance**

DELETED

### **18. Liquidated Damages**

DELETED

### **19. Termination for Default**

DELETED

### **20. Force Majeure**

20.1 Notwithstanding the provisions of CC Clauses 17, 18, 19, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

## **21. Settlement of Disputes**

21.1 The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

21.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Arbitration proceedings shall be conducted by a sole Arbitrator, in accordance with Arbitration and Conciliation Act 1996.

## **22. Jurisdiction of Court.**

Courts at Delhi alone shall have the jurisdiction to decide any dispute arising out of or in respect of this contract.