

***Minutes of the Pre-bid Meeting***

Minutes of the Pre-Bid Meeting for Procurement of scientific equipment for NCSCM, Chennai, held on 18.07.2014, 11.30 AM, at the Conference Hall of NCSCM, Chennai.

**Members Present:**

1. Dr. D. Chandramohan Senior Scientific Consultant, NCSCM
2. Dr. S. Srinivasalu, Professor, IOM, Anna University
3. Dr. Robin R.S, Scientist C, NCSCM
4. Mr.Alok Ranjan Samal, Manager Finance, NCSCM

**Representatives of Participating Firms:**

1. Mr.S . Vijay Srinivasan            M/s. Metrohm, India Pvt. Ltd.
2. Mr.J.Jothimanikandan            M/s. Spectralab Instruments, Pvt Ltd.
3. Mr.Monson Verghese            M/s.Volga Instruments. Pvt Ltd.
4. Mr.Pradeep Bhiwgade            M/s.SAP control System and Engineer Pvt. Ltd.

The pre-bid meeting was held under the chairmanship of Dr. D. Chnadramohan, Senior Scientific Consultant, NCSCM, Chennai. The Chairman welcomed all participants to the meeting.

The participants were invited to present their queries for the various instruments for which tender were called for. In response to the queries and suggestions made by the prospective bidders, the response is appended as Annexure-A.

The prospective bidders were invited to participate in the bidding process after careful consideration to provisions of the bid document published and possible amendment subsequent to the present pre-bid meeting.

**Queries and Clarifications made during Pre-BID meeting held for Procurement of Scientific Equipment for NCSCM, Chennai, on 18/07/2014**

Sl. No.	Particulars	Queries	Clarification/ Response
<b>Package- 1 : XRF-Spectrometer (Hand held) with Accessories</b>			
1.	Commercial clarification	<p>a) Whether the payment terms given in page no 97 of the Bid document ( GCC 16.1), for the good supplied from abroad, will be applicable to us.</p> <p>b) Since we have downloaded the bid documents, can we submit the document fee as a demand draft drawn in favour of the Director, NCSCM</p>	<p>No change in Bid document.</p> <p>Document fee can be submitted along with the bid documents, in the form of Demand draft.</p>
<b>Package- 3 : Microprocessor based pH Meter</b>			
2.	Commercial clarification	<p>a) In your tender, you have mentioned the payment term as to be quoted in Indian Rupees. The Final price of the quote if submitted in Indian Rupees would include Customs Duty @ 16.48% + Clearance Charges @ Rs.25,000/- + VAT @14.5%</p> <p>b) Whereas, if we quote the price in foreign currency, you can clear the instrument with Customs Duty Exemption. Also VAT will not be applicable here. Hence, you can save money.</p>	<p>No change in Bid document.</p> <p>Vendor should quote only in Indian Rupees.</p>