

E-5

**PROCUREMENT OF GOODS
UNDER
SHOPPING PROCEDURES**

*(For Contracts valued less than the
equivalent of US \$30,000 each)*

REF: 8/6/2017-PROC, DT. 03/10/2017

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To

Dear Sir,

Sub: INVITATION FOR QUOTATIONS FOR SUPPLY OF SCIENTIFIC EQUIPMENTS

1. You are invited to submit your most competitive quotation for the following goods:-

Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
PROCUREMENT OF SCIENTIFIC EQUIPMENTS	Refer Annex – I	Refer Annex – I	30 days	NCSCM, Chennai	YES

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Documents Establishing Bidder's Eligibility and Qualifications:

3.1 The Bidder shall furnish, as part of its quotation, following documents to establish the Bidder's eligibility to quote and its qualifications to perform the Contract if its quotation is accepted -

- (a) Bidder is manufacturer/agent authorized by the manufacturer/Authorized dealer;
- (b) The legal status, place of registration, place of business of the company, or firm or partnership;
- (c) In case of manufacturer:
 - (i) Details of Manufacturing unit;
 - (ii) Copy of Manufacturing license duly renewed up to date;
 - (iii) Copy of Capacity installation certificate;
- (d) In case of agent, Manufacturer's authorization to submit quotation on his behalf;
- (e) In case of authorized dealer, valid dealership certificate as on date of opening for the goods, for which quotation is being submitted;
- (f) Copy of Registration with Commercial Tax Authorities and TAN;
- (g) PAN with self attested copy of PAN; Satisfactory performance report from at least 2 clients in India or developed countries stating that he has supplied, installed and commissioned satisfactorily at least 100 % of the quantity similar to the type specified in the "Schedule of Requirements" in any one of the past three financial years i.e. 2013 - 14 to 2015 – 16, which must be in satisfactory operation for at least 12 months on the date of opening of quotations.

The bidders should furnish the above information along with prescribed format attached. (Attachment I)

4. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

6. Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

7. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed;
 - (b) Conform to the terms and conditions, and specifications and
 - (c) Has submitted all the documents asked for in 3 above
- The Quotations would be evaluated for all the items together.

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

8. Documents Establishing Goods' Conformity to Bidding Documents

- a The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature or drawings or any other documentary proof.

9. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

9.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

9.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

10. Payment shall be made immediately after delivery of the goods.

11. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

12. You are requested to provide your offer latest by ^{03/11/2017}~~13/10/2017~~ hours on 05.00PM.

13. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)

Name: 

Address:

Tel. No.

Fax No.



FORMAT OF QUOTATION *

Item No	Description of the goods	Quantity	Unit	Quoted unit price for delivery up to destination	Unit Cost of Incidental Services (Rs)	Total Unit cost (Rs) [Col(5+6)]		Amount (Rs) [Col(3×7)]	Sales and other taxes payable
						In Figures	In words		
1	2	3	4	5	6	7	8	9	10

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of Supplier

Attachment 1

Format of Performance Statement for the last three years to be submitted by the Bidder

IFQ No.....

Name of Bidder.....

Order placed by (Full address of Purchaser)	Order No. and date	Description and quantity of equipment ordered	Value of order (Rs.)	Date of completion of delivery As per contract/ Actual or revised	Quantity of supplies made as on date	Additional supplies to be made in the period of this contract	Remarks indicating reason for late delivery, if any	Has the equipment been satisfactorily functioning (Attach a certificate from the Purchaser)
1	2	3	4	5	6	7	8	9

NATIONAL CENTRE FOR SUSTAINABLE COASTAL MANAGEMENT
 Ministry of Environment, Forests and Climate Change (MoEF&CC)
 Anna University Campus
 Chennai - 600025

Technical Specifications for Glassware for *Ecotoxicology and Algal culture laboratory*

Description	Description of requirement	Quantity
Fish glass Tank	50 liter capacity, Thickness: 8mm, Height 50 cm, Length: 60 cm & breath 35 cm	7 Nos
Circular glass tank	~10 liter capacity of 8 - 10 mm thickness (Dia x Height : 300mm x 200mm)	40 Nos
Circular glass tank	3 liter capacity of 1.5 - 3 mm thickness with nozzle should be placed at 2 Litter. (Dia x Height : 170 - 190 mm x 120 - 150mm)	30 Nos
Culture Flasks	Flat bottom Surface ensures uniform culture thickness ~240 X 280 (~3000ml) ~245 X 310 (~4000ml)	10 Nos 10 Nos
10 litter reagent Bottle	Reagent glass bottle with wider mouth 50 - 70mm with measuring label	30 Nos
5 litter reagent Bottle	Reagent glass bottle with wider mouth 50 - 70mm with measuring label	40 Nos
2 litter reagent Bottle	Reagent glass bottle with wider mouth 35 - 40mm with measuring label	40 Nos
1 litter glass beaker	1 litter cylinder glass beaker with nozzle should be placed at 1 Litter	30 Nos
1 litter glass conical flask	1 litter cylinder glass beaker with nozzle should be placed at 1 Litter	30 Nos
2 litter glass conical flask	conical flask, Narrow Mouth	50 Nos
1 litter glass conical flask	conical flask, Narrow Mouth	50 Nos
500 ml glass conical flask	conical flask, Narrow Mouth	50 Nos
250 ml glass conical flask	conical flask, Narrow Mouth	50 Nos
1500 ml Glass bowl	Flat Bottom, With Pour Out	30 Nos
500 ml Glass bowl	Flat Bottom, With Pour Out	30 Nos
250 ml Glass bowl	Flat Bottom, With Pour Out	30 Nos
1 litter glass beaker	cylinder glass beaker	30 Nos

500ml glass beaker	cylinder glass beaker	30 Nos
250 ml glass beaker	cylinder glass beaker	30 Nos
100 ml glass beaker	cylinder glass beaker	30 Nos
50 ml glass beaker	cylinder glass beaker	30 Nos
5 ml Test tubes without rim	15x125mm (O,D x Height)	100 Nos
10 ml Test tubes without rim	15x125mm (O,D x Height)	100 Nos
20 ml Test Tubes	12x75 m.m	100 Nos
5ml Test Tubes	Test Tubes with screw cap and rubber liner	100 Nos
10ml Test Tubes	Test Tubes with screw cap and rubber liner	100 Nos
Screw cub tube flat bottom	(30ml) 25X95	100 Nos
Hollow Glass rod	Size: L x D: 250 X 10 mm	100 Nos
Hollow Glass rod	Size: L x D: 50 X 10 mm	100 Nos
Silicon cork for 10 and 5L Glass bottle	Size: Top/bottom/height: 1.88"X1.5"X1" Hole : 10mm 2 Nos, 6mm 2No	50 Nos
Silicon cork for 2L Glass bottle	Size: Top/bottom/height: 1.7"X1.3"X1.4" Hole : 10mm 2 Nos,6mm 1No	50 Nos
Warranty	Standard Warranty given by the Manufacturer	