

E-5

**PROCUREMENT OF GOODS  
UNDER  
SHOPPING PROCEDURES**

*(For Contracts valued less than US \$ 30,000 each)*

**Tender Notification No. 2020/NCSCM/IOC/UPS-  
SERVICE**

**INVITATION FOR QUOTATIONS FOR SUPPLY OF  
GOODS UNDER SHOPPING PROCEDURES**

To

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**SUB: INVITATION FOR QUOTATIONS FOR SUPPLY AND INSTALLATION OF  
DISPLAY BOARD AND BATTERIES FOR UPS**

Dear Sir,

1. You are invited to submit your most competitive quotation for the supply & installation of following goods:-

Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement, if any
<b>SUPPLY AND INSTALLATION OF DISPLAY BOARD AND BATTERIES FOR UPS</b>	ANNEX – I	REFER ANNEX - I	15 Days	NCSCM, Chennai	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

**3. Documents Establishing Bidder's Eligibility and Qualifications:**

- 3.1 The Bidder shall furnish, as part of its quotation, following documents to establish the Bidder's eligibility to quote and its qualifications to perform the Contract if its quotation is accepted -
- (a) The legal status, place of registration, place of business of the company, or firm or partnership;
  - (b) Valid Manufacturer's Authorization Form / Dealership Certificate in case the bidder is an authorized Agent or Distributor or Dealer of the Manufacturer;
  - (c) Copy of GST Registration Certificate;
  - (d) PAN with self-attested copy of PAN Card;
  - (e) Must have supplied, installed and commissioned satisfactorily at least 100% of the quantity similar to the type specified in the "Schedule of Requirements" in any one of the past three financial years i.e. 2017-18 to 2019- 20.

**The bidders should furnish the above information along with prescribed format attached. (Attachment 1)**

**4. Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be quoted in Indian Rupees only.

5. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

**6. Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

**7. Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Are properly signed;
  - (b) Conform to the terms and conditions, and specifications and
  - (c) Has submitted all the documents asked for in 3 above
- The Quotations would be evaluated for all the items together.

GST in connection with sale of goods shall not be taken into account in evaluation.

**8. Documents Establishing Goods' Conformity to Bidding Documents**

The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature or drawings or any other documentary proof.

**9. Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

9.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

9.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

10. **Payment shall be made by bank transfer as follows –**

**(i) On Delivery:** Ninety five (95) % of the contract price shall be released on successful completion of supply & installation and upon submission of the documents such as two copies of Supplier's Invoices, Manufacturer's/ Supplier's Warranty Certificate, etc. and

**(ii) On completion of**

**Warranty Period:** the remaining Five (5) % of the contract price shall be released within thirty (30) days after the date of completion of warranty period of display board subject to fulfillment of all contractual obligations.

11. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

12. You are requested to provide your offer latest by **25-09-2020 on 11 AM.**

13. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)

Name: .....

Address: .....

Director

National Centre for Sustainable Coastal Management

Ministry of Environment, Forest and Climate Change

Government of India, Anna University Campus

Chennai - 600 025, India







**Technical Speciation for display board**

Technology	:	PWM Technology
Capacity	:	20KVA
Voltage	:	360vdc
Display	:	Input AC voltage value, Output AC voltage Value, Input Frequency value, Output frequency value, Display back light facility, Battery DC voltage value, Output amps maximum, Load percentage
Quantity	:	1 No

**Technical Specification for UPS batteries**

Technology	:	Lead Acid Battery
Capacity	:	42Ah
Voltage	:	12V
Quantity	:	30 Nos

