

NATIONAL CENTRE FOR SUSTAINABLE COASTAL MANAGEMENT
(Ministry of Environment and Forests, Government of India)
Anna University Campus, Chennai - 600 025.
Phone : 044-22200600

Ref. No.: NCSCM/2020/AMC/UPS

15th September 2020

INVITATION FOR QUOTATIONS FOR ANNUAL MAINTENANCE CONTRACT OF UPSs

From

The Director,
National Centre for Sustainable Coastal Management,
Anna University Campus,
Chennai - 600 025.

To

Dear Sirs,

Sub.: Invitation for Quotations for Annual Maintenance Contract of UPSs

You are invited to submit your most competitive quotation for Annual Maintenance Contract of UPSs as follows -

SL. NO.	DESCRIPTION OF UPS	NOS. OF BATTERIES	CAPACITY OF BATTERY	QUANTITY (NO.)
1.	COSMIC -10KVA/192V DC	16 NOS.	12V&26AH	11
2.	COSMIC-15KVA/240V DC	20 NOS.	12V&26AH	1
3.	COSMIC-40KVA/360V DC	30 NOS	12V&65AH	3
4.	COSMIC-60KVA/360V DC	30 NOS	12V&100AH	1
5.	COSMIC-20KVA/360V DC	30 NOS	12V&26AH	1
6.	COSMIC-50KVA/360V DC	30 NOS	12V&65AH	1
7.	COSMIC-30KVA/360V DC	30 NOS	12V&42AH	1
8.	APC SCHNEIDER -20KVA	32 NOS	12V&100AH	1
9.	APC SCHNEIDER -5 KVA	16 NOS	12V&100AH	1
10.	UNILINE-50KVA	30 NOS	12V&42AH	1
11.	UPS SRC600UXI-5KVA	16 NOS	12V& 18AH	1
12.	SURTIOOOXLI	8 NOS	12V&65AH	1
13.	SURT20KUXIQ	32 NOS	12V&100AH	1
14.	ICE 1000vA UPS - 1 KVA	1 NO	12V&7AH	3
15.	UPS- 6 KVA	16 NOS	12V&100AH	2



The Quotations would be evaluated for complete set i.e. for all the items together of this RFQ. Quotations not quoting all items (or) offering part quantity will be rejected.

GST shall not be taken into account for evaluation.

Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price i.e. **Total Excluding GST (A) of Annexure II.**

1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
3. Total contract value would be divided into four equal parts and each part would be released after the completion of each routine service satisfactorily.
4. Normal commercial warranty/ guarantee shall be applicable to the goods/services.
5. You are requested to provide your offer latest by 11 A.M of 28.09.2020.
6. Quotation will be opened at 11.30 A.M of 28.09.2020.


We look forward to receiving your quotations and thank you for your interest in this project. The bidders are requested to follow the instructions given in the Annexures.



Director,

National Centre for Sustainable
Coastal Management,

Anna University Campus,

 Chennai - 600 025

Annually

- Take the system offline and inspect its components for signs of corrosion and heat damage
- Conduct thermal scans on electrical connections using a diagnostic tool that identifies hot spots invisible to the human eye
- Load-test the battery bank to determine its capacity, which may require disconnecting the UPS from its power source and allowing the batteries to supply power to the connected load
- Remove dirt and dust from UPS components
- Measure and check the torque of all connections, re-torquing any power connections as needed
- Provide a complete operational test of the system, including a monitored battery-rundown test to determine if any battery strings or cells are near the end of their useful lives, an AC ripple current and interconnecting cable resistance testing.

Points to Note:

- a) The maintenance service shall be provided on 24x7 support.
- b) Provision for availability of Service Engineers on Saturday, Sunday and other Gazzetted holidays should be made in case of exigencies for which no extra charge would be paid.
- c) All parts of the UPS shall be covered under the Annual Maintenance Contract. With regard to any spares, if replaced parts will become the property of NCSCM.
- d) Response Time: The Response time of the Vendor should not exceed 4 hours form the time of breakdown intimation is provided
- e) Batteries are not covered in the contract
- f) Preventive Maintenance should be completed during the first week of every quarter
- g) Whenever any UPS cannot be repaired on site within two working days time, the vendor shall have to provide replacement of the equipment of matching specification, till the said UPS is repaired.

General instructions:

1. The quotation shall be submitted with a covering letter with printed Letter Head addressed to "The Director, National Centre for Sustainable Coastal Management, Chennai – 600 025."
2. All the pages of the quotation shall contain signatures of the authorized person and the office seal.
3. The bidder shall seal the quotation in an envelope along with the address of the bidder and addressed to the National Centre for Sustainable Coastal Management, Anna University Campus, Chennai – 600 025. The envelope will also bear the following identification :-
 - Quotation for **Annual Maintenance Contract of UPSs**
 - Do not open before **11.30 A.M. of 28.09.2020**
 - Quotation ref. no. **NCSCM/2020/AMC/UPS**
4. The firm should quote rates only for standard products.
5. The firm should enclose the booklet/broachers/manual of the quoted product.
6. If any claims towards delivery or installation, it should be inclusive of the prices quoted.
7. Quotations shall remain valid for a period not less than 60 days after the deadline date specified for submission.
8. Contract is valid for a period of ONE YEAR from the issue of a valid work order.
9. Each unit should be provided ONE routine service per quarter during the contract period, which would amount to minimum 4 routine services in a year.
10. Any problem arising with the UPSs during the contract period should be rectified as and when the problem arises at no extra cost. This is beyond the four routine services.
11. Details of the components / Services which would be serviced /replaced free of cost as a part of the contract should be clearly indicated.
12. Total contract value would be divided into four equal parts and each part would be released after the completion of each routine service.
13. The same value mentioned in the contract should be applicable for any UPS that would be added to the contract within the contract duration.