

***Minutes of the Pre-bid Meeting***

Pre-Bid Meeting for Interior Work & Interior Laboratory Works (Furniture, Gas Supply System, Exhaust hoods) for National Centre for Sustainable Coastal Management, Chennai was held on 21.01.2014, 11.30 AM.

**Members Present:**

1. Dr.Ranee Vedamuthu, Architect Consultant, NCSCM – Chairman
2. Mr.Iype Chaco (Member),M/s.Flying Elephant Architect Consultant – Member
3. Dr. B.R. Subramanian, Sr.Scientific Consultant,NCSCM-Member
4. Dr. D. Chandramohan,Senior Scientific Consultant, NCSCM-Member
5. Dr. V. Kannan,Senior Scientific Consultant, NCSCM-Member
6. Dr. Purvaja Ramachandran, Scientist G, NCSCM,Chennai -Member
7. Mr.Siva Senathipathi,M/s.Gleeds, Hooloemann-External Member
8. Mr.Prabhakar Kawale,M/s.Gleeds Hooloemann -External Member
9. Mr.M.Gopinath,RC Architect Consultant Pvt. Ltd- External Member
10. Mr.Padmanabha.B,MMG Acouetical Consultant External Member
11. Mr.R.Deepak.R,Design Engineer MCD BERL MEP Design Consultant, Bangalore

**Representatives of Participating Firms:**

1. Mr.N.Muralikrishnan M/s.Kewaunee India,Bangalore
2. Mr.Gnanm Moorthy M/s.Sterling & Wilson
3. Mr.Venkatesan M/s.Vector Projects (I) Pvt. Ltd,Mumbai
4. No Name M/s.T2T Designs Pvt. Ltd, Chennai
5. Mr.K.Senthil Kumar M/s.Renaatus Projects (P) Ltd,Erode
6. Mr. Mohan M/s.Solar Designs P Ltd,Chennai
7. Mr.Mahendran M/s.Voltas Ltd,Chennai
8. Mr.J.Balu M/s.Enviro Services (P) Ltd,Chennai
9. Mr.S.Manivannan M/s. Trac Fujico Air Systems LLP,Chennai
10. M.Murali M/s.e- security system, Chennai
11. Mr.R.Venkatraman M/s.Metec Design and Construction Engineers India P Ltd, Chennai
12. Mr.P.Arun M/s. Godrej & Boyce Mfg. Co. Ltd,Chennai
13. Mr.Jeme Augustin M/s. Godrej & Boyce Mfg. Co. Ltd,Chennai
14. Mr.P.S.N.Swarmy M/s.New Fire Energy P Ltd, Chennai

The pre-bid meeting was held under the chairmanship of Dr.Ranee Vedamuthu, Architect Consultant, NCSCM, Chennai. The Chairman welcomed all participants to the meeting.

The participants were invited to present their queries for the various Interior works, for which tenders were called for. In response to the queries and suggestions made by the prospective bidders, the response is appended as **Annexure-A**.

| <p><b>Schedule of Requirements- Technical Specifications - Interior Laboratory Works (Furniture, Gas Supply System, Exhaust hoods),</b></p> <p><b>Bid Ref No: NPMU/W- 20b/2</b></p> |   |   |
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| <p><b>A) Technical</b></p>  |   |   |
| <p>Interior Works ,<b>Package No: NPMU/W- 20b/1</b> please refer Amendment 2 for (i) BOQ – Revised (ii) Audio Video - Specification and BOQ</p>                                     |   |   |
| <p>Interior Laboratory Works (Furniture, Gas Supply System, Exhaust hoods),<br/> <b>Package No: NPMU/W- 20b/2</b> please refer Amendment 2 for (i) BOQ – Revised (ii) Drawing</p>   |   |   |
| Sl. No.   | Particulars   | Clarification/ Response   |
| 1   | Kindly confirm if VAV system integration is to be considered since it saves on a great deal of energy over a period considering the style of operation of these labs. | Please consider VAV system integration  |
| 2   | Kindly provide clarity on the interface between HVAC and Fumehoods and room pressure controls in labs.  | The fume hood exhaust will determine the air flow rate to maintain room pressure. |

**B) Commercial**

Interior Works ,**Package No: NPMU/W- 20b/1** please refer Amendment 2 for Period of Completion and Milestone dates.

Interior Laboratory Works (Furniture, Gas Supply System, Exhaust hoods),

**Package No: NPMU/W- 20b/2**

| Sl. No. | Particulars | Queries   | Clarification/ Response   |
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| 1       |             | Payment terms is not clear in the tender. Kindly give us clarity on the segregation of payment terms and payment release on the advance payment against ABG, Progressive payments against supply of materials to site and retention payment (Under Clause 43.1 Page – 46) | Pl. refer the following Clauses of the Bid Document -<br><br><b>1.</b> For Payment Terms, Clause No. 42, 43 & 57 of Conditions of Contract, Clause No. 7 of Special Conditions of Contract and Contract Data.<br><b>2.</b> For Advance Payment, Clause No.51 of Conditions of Contract and Contract Data.<br><b>3.</b> For Retention Payments, Clause No. 48 of Conditions of Contract and Contract Data. |

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| 2 |  | <p>Referring to the Clause no.2 of Page no.31, NCSCM will be providing us the central excise notification 108/95 and custom notification 85/99, please clarify whether these notification are 100% Excise duty &amp; 100% Import duty exempted. Please clarify ! (Under Clause no.2, Page 31)</p> | <p><b>Pl. refer the following Clauses in the Bid Document -</b></p> <p><b>1. Note under Clause 13 of ITB:</b><br/>         Bidders may like to ascertain availability of excise/custom duty exemption benefits available in India to the contracts financed under World Bank loan/credits. They are solely responsible for obtaining such benefits which they have considered in their bid and in case of failure to receive such benefits for reasons whatsoever, the employer will not compensate the bidder (contractor). Where the bidder has quoted taking into account such benefits, he must give all information required for issue of certificates in terms of such notifications as per form attached to the Qualification Information in the bid. To the extent the employer determines the quantity indicated therein are reasonable keeping in view the bill of quantities, construction programme and methodology, the certificates will be issued within 60 [sixty] days of signing of contract and no subsequent changes will be permitted. No certificate will be issued for items where no quantity/capacity of equipment is indicated in the statement.</p> <p><b>2. Para 5 at Page No. 31 of Bid Document:</b><br/>         We agree that the certificate will be issued only to the extent considered reasonable by the Employer for the work, based on the Bill of Quantities and the construction programme and methodology as furnished by us along with the bid.</p> |
| 3 |  | <p>If there is any additional cost incurred against excise notification 108/95 and custom notification 85/99, whether NCSCM will reimburse the amount paid to the government against submission of receipts/challans paid to the government (Under Clause no.2, Page 31)</p>                      | <p>The bidder has to ascertain if there is any additional cost against excise notification 108/95 and custom notification 85/99. Even if there is any extra cost, NCSCM will not reimburse the amount paid.</p>   |
| 4 |  | <p>Please share us the copy of excise notification 108/95 and custom notification 85/99 to get more clarity on the certificates (Under Clause no.2, Page 31) (As per tender document)</p>   | <p>Copy of excise notification 108/95 and custom notification 85/99 may be obtained from the concerned Statutory Authorities.</p>   |

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| 5 | We understood from the tender that NCSCM will release the separate purchase order for the supply items and service order for the installation charges for this contract. Please confirm ! (Under Clause no.36.1, Page 19)   | No. One Order will be issued for Supply & Installation.   |
| 6 | Under Clause no.36.1, Page 19, Adjudicator should be appointed for this contract on daily basis + reimbursable expense. In case the project get delayed because of unforeseen circumstance, civil, other dependency activities gets delayed & mutually agreed timelines of our scope extends what happens to the additional cost to be paid to adjudicator.         | <p>Adjudicator is the person appointed jointly by the Employer and the Contractor to resolve disputes in the first instance. Pl. refer the following Clauses -</p> <p><b>1. As per Clause 24.1 of Conditions of Contract of the Bid Document</b>, if the Contractor believes that a decision taken by the Engineer was either outside the authority given to the Engineer by the Contract or that the decision was wrongly taken, the decision shall be referred to the Adjudicator within 14 days of the notification of the Engineer's decision.</p> <p><b>2. As per Clause No.25.2 of Conditions of Contract of the Bid Document</b>, the Adjudicator shall be paid daily at the rate specified in the Contract Data together with reimbursable expenses of the types specified in the Contract Data and the cost shall be divided equally between the Employer and the Contractor, whatever decision is reached by the Adjudicator.</p> |
| 7 | Kindly accept our request for Godrej to be considered in your approved makes list considering our vast experience in providing specialized Laboratory Solutions across the country. As advised by the pre-bid convening committee our credentials are submitted to you in hardcopy and softcopy in person at the Procurement office, NCSCM, Anna University Campus. | Vendors who meet the qualification criteria can submit tenders for the works. They will be required to match the specification completely in all respects. Vendors are required to present for inspection - similar installations completed more than 2 years ago.  |
| 8 | Require AutoCAD version drawing files for capturing the exact dimension and configuration details. PDF files are not clear when zoomed in due to overlapping of nomenclatures too   | Revised pdf with clear dimensions included.   |
| 9 | Kindly provide plan views and elevations views of the drawings. Also HVAC ducting layout drawing required to arrive at the best routing for fume ducts  | Drawing No. NCSCM-Tender-FUR 1005 indicates typical elevations. HVAC tender drawings are included for your information  |

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| <b>10</b> |  | Kindly indicate the tentative start date of the project                         | The start date of the project would be within the bid validity period as per the Bid Document.                               |
| <b>11</b> |  | Kindly provide details of any statutory exemptions for NCSCM w.r.t this project | This is not a relevant question. The Bidders have to submit their bids following the instructions given in the Bid Document. |
| <b>12</b> |  | Kindly confirm if the order will be divisible or in-divisible work contract     | This is an in-divisible work contract  |

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| 13 |  | <p>Need confirm if excise / customs / taxes need to be separately shown in a separate column in a revised pricing format</p> | <p><b>Pl. refer the following Clauses of the Bid Document -</b></p> <p><b>1. ITB Clause No. 13.3:</b><br/> All duties, taxes, and other levies payable by the contractor under the contract, or for any other cause shall be included in the rates, prices and total Bid Price submitted by the Bidder.</p> <p><b>2. Note under Clause 13 of ITB:</b><br/> Bidders may like to ascertain availability of excise/custom duty exemption benefits available in India to the contracts financed under World Bank loan/credits. They are solely responsible for obtaining such benefits which they have considered in their bid and in case of failure to receive such benefits for reasons whatsoever, the employer will not compensate the bidder (contractor). Where the bidder has quoted taking into account such benefits, he must give all information required for issue of certificates in terms of such notifications as per form attached to the Qualification Information in the bid. To the extent the employer determines the quantity indicated therein are reasonable keeping in view the bill of quantities, construction programme and methodology, the certificates will be issued within 60 [sixty] days of signing of contract and no subsequent changes will be permitted. No certificate will be issued for items where no quantity/capacity of equipment is indicated in the statement.</p> <p><b>3. ITB Clause No. 45.1:</b><br/> The rates quoted by the Contractor shall be deemed to be inclusive of the sales and other taxes that the Contractor will have to pay for the performance of this Contract. The Employer will perform such duties in regard to the deduction of such taxes at source as per applicable law.</p> <p><b>4. Page No. 31 of Bid Document:</b><br/> Declaration regarding customs/excise duty exemption for materials/ construction equipment bought for the work.</p> |
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| 14 | Kindly confirm if price escalation is allowed if site readiness and site handover is delayed | <b>Pl. refer the following Clauses of the Bid Document -</b><br><b>1. Contract Data:</b><br>The Intended Completion Date for the whole of the Works is 8 Months from the date of issue of notice to proceed with the work. <b>(Pl. refer Amendment 2)</b><br><b>2. ITB Clause No. 13.4:</b><br>The rates and prices quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account. |
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